**I. Welcome & Introductions (5 minutes)**

* Briefly welcome staff members
	+ Jeremy Jacob, Joe Giordano, Riley Skinner, Chris Clem, Amy Coleman in attendance Jeff Davis excused.
* Acknowledge any new staff or guests

**II. Park Updates & Announcements (10 minutes)**

* **Project Updates:** Briefly discuss the progress of ongoing park projects.
* **Upcoming Events:** Review any upcoming events in the park.
* **Maintenance Issues:** Address any immediate maintenance needs or concerns.
* **Staffing Updates:** Mention any staffing changes.

**III. Departmental Reports (15-20 minutes)**

* **Maintenance Report:** Have the maintenance supervisor provide an update on:
	+ Routine maintenance tasks
		- Tree Update
			* Joe met with them, replace 4 trees, 2,000.00
				+ size of the trees have maintenance crew plant them.
				+ no trees under warranty
			* Seal and treat all the trees 290.00
			* Trim dead and safety trim
			* 6941.00 total
			* Place a mat or a cement ring around the immature trees.
			* trim the tree over the back stop to keep it alive. and the over by the swings.
	+ Equipment repairs or needs
		- Projects for Holden and Kaleb
			* Riley will line out the maintenance guys to keep them rolling.
			* Clean the grass around the base stops
* **Administrative Report:** (If applicable) Have the administrative staff provide updates on:
	+ Budget updates
		- Budget review for:
			* Arena work
				+ Chris talked with Ross LaRue and he wants to try and work the arena. Won't give us a price until he knows that it will work. He will come Monday to test it.
				+ We need to know who is over there working the arena. The boys are available to help him with anything he needs.
				+ There was not an invoive sent for the work last year.
				+ Chris called into compass mineral to apply the dust guard after this next strom or a plan for after.
				+ Mosquito Days will be labor day weekend. Kacey and Friday August 29- Monday September 1st.
				+ Comittee together to do mosquito days.

no bounce houses

our insurance won't cover it

Amy will follow up to see if the agreement includes no bounce houses.

* + - * Maintenance
				+ Riley will take on keeping kaleb and holden moving on the task list.
			* Lawn care
				+ Rebid the lawn service and reviewed the April invoice
			* Trash cans will be delivereed May 13, 2025
		- Set Price for Maintenance crew use of their own equipment
			* 15 dollars an hour on top of the use of their equipment.
			* Reimburse the board members for their hours. Add as an agenda item to June meeting. The board will track their hours for reimbursement.
	+ Communication and outreach efforts
		- Change Mission statement for the grant
		- Master Plan Work Session
	+ Longhorn Estates Park Donation
		- Not in attendance

**IV. Discussion Topics (20-30 minutes)**

* **Open Forum:** Allow time for general discussion, questions, and suggestions from staff members.

**V. Action Items & Next Steps (5 minutes)**

* Clearly identify any action items resulting from the meeting.
* Assign responsibility for each action item.
* Set deadlines for completion.

**VI. Adjournment**

**adjourned at 8:01 pm**