**I. Welcome & Introductions (5 minutes)**

* Briefly welcome staff members
  + Jeremy Jacob, Joe Giordano, Riley Skinner, Chris Clem, Amy Coleman in attendance Jeff Davis excused.
* Acknowledge any new staff or guests

**II. Park Updates & Announcements (10 minutes)**

* **Project Updates:** Briefly discuss the progress of ongoing park projects.
* **Upcoming Events:** Review any upcoming events in the park.
* **Maintenance Issues:** Address any immediate maintenance needs or concerns.
* **Staffing Updates:** Mention any staffing changes.

**III. Departmental Reports (15-20 minutes)**

* **Maintenance Report:** Have the maintenance supervisor provide an update on:
  + Routine maintenance tasks
    - Tree Update
      * Joe met with them, replace 4 trees, 2,000.00
        + size of the trees have maintenance crew plant them.
        + no trees under warranty
      * Seal and treat all the trees 290.00
      * Trim dead and safety trim
      * 6941.00 total
      * Place a mat or a cement ring around the immature trees.
      * trim the tree over the back stop to keep it alive. and the over by the swings.
  + Equipment repairs or needs
    - Projects for Holden and Kaleb
      * Riley will line out the maintenance guys to keep them rolling.
      * Clean the grass around the base stops
* **Administrative Report:** (If applicable) Have the administrative staff provide updates on:
  + Budget updates
    - Budget review for:
      * Arena work
        + Chris talked with Ross LaRue and he wants to try and work the arena. Won't give us a price until he knows that it will work. He will come Monday to test it.
        + We need to know who is over there working the arena. The boys are available to help him with anything he needs.
        + There was not an invoive sent for the work last year.
        + Chris called into compass mineral to apply the dust guard after this next strom or a plan for after.
        + Mosquito Days will be labor day weekend. Kacey and Friday August 29- Monday September 1st.
        + Comittee together to do mosquito days.

no bounce houses

our insurance won't cover it

Amy will follow up to see if the agreement includes no bounce houses.

* + - * Maintenance
        + Riley will take on keeping kaleb and holden moving on the task list.
      * Lawn care
        + Rebid the lawn service and reviewed the April invoice
      * Trash cans will be delivereed May 13, 2025
    - Set Price for Maintenance crew use of their own equipment
      * 15 dollars an hour on top of the use of their equipment.
      * Reimburse the board members for their hours. Add as an agenda item to June meeting. The board will track their hours for reimbursement.
  + Communication and outreach efforts
    - Change Mission statement for the grant
    - Master Plan Work Session
  + Longhorn Estates Park Donation
    - Not in attendance

**IV. Discussion Topics (20-30 minutes)**

* **Open Forum:** Allow time for general discussion, questions, and suggestions from staff members.

**V. Action Items & Next Steps (5 minutes)**

* Clearly identify any action items resulting from the meeting.
* Assign responsibility for each action item.
* Set deadlines for completion.

**VI. Adjournment**

**adjourned at 8:01 pm**